

**DUTIES AND RESPONSIBILITIES  
FOR THE TOWN OF SELBYVILLE  
Level I Operator in Training**

**UNLICENSED OR LEVEL ONE OIT MUST WORK UNDER A LICENSED  
OPERATOR AT ALL TIMES PERFORMING PLANT OPERATIONAL DUTIES**

- 1) ASSIST LICENSED OPERATORS WITH ALL REPAIRS AND INSTALLATION OF PUMPS, MOTORS AND EQUIPMENT**
- 2) ASSIST LICENSED OPERATORS WITH LABORATORY ANALYSIS AS REQUIRED**
- 3) ASSIST LICENSED OPERATORS WITH BUILDING MAINTENANCE SUCH AS CLEANING, PAINTING, AND OTHER REPAIRS**
- 4) ASSIST LICENSED OPERATORS WITH OPERATIONAL DUTIES SUCH AS CLEANING TANKS, CHECKING MAG AND CHEMICAL ADDITION.**
- 5) ASSIST LICENSED OPERATORS WITH EQUIPMENT MAINTENANCE.**
- 6) ASSIST LICENSED OPERATORS WITH CHECKING PUMPSTATIONS, PERFORMING SEWER SYSTEM MAINTENANCE, COMPLETING SEWER LOCATES FOR MISS UTILITY .**
- 7) ASSIST LICENSED OPERATORS WITH INSPECTING AND DETERMINING PROBLEMS WITH PLANT, PUMPING STATIONS AND ALL MACHINERY.**
- 8) ATTEND CONFINED SPACE AND SAFETY TRAINING**
- 9) ASSIST LICENSED OPERATORS WITH TROUBLE SHOOTING, REPAIR AND MAINTENANCE OF EQUIPMENT AND PUMPS**
- 10) ASSIST OTHER DEPARTMENTS WHEN EMERGENCIES ARISE**
- 11) ATTEND DRWA WASTEWATER APRENTICESHIP FOR 3 YEARS**

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**Bettina Stern**  
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